



WYSING ARTS CENTRE
FOX ROAD BOURN
CAMBRIDGE CB23 2TX
WWW.WYSINGARTSCENTRE.ORG

T + 44 (0) 1954 718881
INFO@WYSINGARTSCENTRE.ORG

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WYSING ARTS CENTRE TRUSTEE INFORMATION PACK

Wysing Arts Centre has been running for 30 years and our aim is to develop new ways to support artists. We enable art and ideas to reach a wide range of people.

We work closely with other arts organisations around the country to support the work of artists. We are a National Portfolio Organisation, which means that we are funded by Arts Council England.

We know that there is strength in diversity. We would like to make sure we have a range of people on our Board of Trustees. We would welcome applications from people of all backgrounds. But we are keen to find Trustees who identify as neurodivergent or as disabled.

(Neurodivergent means that that the brain functions, learns and processes information differently. Neurodivergence includes ADHD, Autism, Dyslexia and Dyspraxia.)

BACKGROUND

Wysing is committed to inclusion. We focus on giving a platform to artists that might feel under represented. We do this in a number of ways:

- We have an equality action plan and policy
- We are a Disability Confident employer
- Our staff are trained in Mental Health Awareness
- Our staff are committed to anti-racism and have taken part in Unconscious Bias training.
- Our organisation is committed to collecting feedback and reflecting on it.

We would like to make sure that our Trustees have experiences that can support us in our work.

We are looking for Trustees who are passionate about arts and culture. You do not need to have been a Trustee before to be able to apply. If you have not been a Trustee before, we will make sure that you feel supported in taking on the role. We will be able to provide some training support as well.

WHAT IS A TRUSTEE

A Trustee looks after the running of a charity organisation. They have responsibility to:

- Oversee the direction of the organisation
- That the charity is managed well and meets its legal requirements
- Provide ideas to help the organisation's policies and plans
- Make sure that finances are managed well
- Be a champion for the organisation and help promote it

Trustees are volunteers, which means that they do not get paid for their work. We do pay for travel expenses, or other reasonable expenses that you might have for your Trustee work.

More information about being a Trustee can be found here:

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

PERSONAL QUALITIES AND EXPERIENCE

We are looking for someone who:

- Is passionate about arts and culture
- Is committed to supporting artists
- Understands Wysing's role within the arts sector
- Understands the responsibilities of being a Trustee

- Is happy to contribute new ideas and be part of group discussions
- Is willing to devote time to support the organisation
- Has skills or lived experience that will benefit the organisation

TIME COMMITMENT

The Board of Trustees meets four times a year. There is also an annual away day event. Overall, the time commitment works out to be around 30 hours a year.

TRAINING AND SUPPORT

If you haven't been on a Board before, we'll make sure that you feel supported to take on the role. We'll give you time to receive a more detailed introduction to the organisation before you join the meetings.

We'll talk to you about what training you need. It may be possible for another Trustee to be a buddy or a mentor during your first year.

HOW TO APPLY

Please send a letter, or a short video, explaining why you are interested in working with us. Please also send a CV, or a video explaining your work experience. Send your information to:

ceri.littlechild@wysingartscentre.org

MORE INFORMATION

If you would like to speak to a member of staff to get more information, please contact:

Ceri Littlechild 01954 717104

OUR STAFF

<http://www.wysingartscentre.org/about/contact/staff>

OUR TRUSTEES

<http://www.wysingartscentre.org/about/contact>

OUR CODE OF CONDUCT

[http://www.wysingartscentre.org/images/uploads/PDFs/Wysing Code of Conduct Poster.pdf](http://www.wysingartscentre.org/images/uploads/PDFs/Wysing_Code_of_Conduct_Poster.pdf)